

City of Karlstad City Council
Special Meeting Minutes
Monday, February 2, 2026 at 6:00 PM
City Office Conference Room
104 S. 1st Street

Meeting Called to Order By: Rob Mickelson at 6:05pm.

Present: Rob Mickelson, Jenny Olson, Markelle Kuznia, Ryan Anderson, Shelby Fossell

Absent: Dale Nelson

Guests: Dustin Fanfulik, Krista Pietruszewski (NSN)

1. Minutes – Motion by Jenny Olson, second by Markelle Kuznia, to approve the January 5, 2026 Council meeting Minutes as presented. Ayes carried.

2. Claims – Motion by Jenny Olson, second by Markelle Kuznia, to approve the audit of and authorize payment of the claims for January 5, 2026, and January 23, 2026 as presented. Ayes carried.

NEW BUSINESS:

3. **Street Improvements:** Dustin Fanfulik recapped the Public Hearing testimony and input. Council decided it is a must to keep moving forward with the project at this point. Motion to proceed made by Markelle Kuznia, second by Jenny Olson. Ayes carried. Dustin proposed a new contract totaling roughly \$14,000 in professional services with Widseth in order to and the change of scope on the project from last year and to obtain some more survey after the County Road 14 was repaved last summer. Motion to accept and approve contract as presented by Jenny Olson, second by Markelle Kuznia. Ayes carried. Dustin will go back and get the necessary documentation prepared and come back to the Council sometime in late March or beginning of April with plans and specs to discuss prior to moving to the bidding phase.

4. **Team Lab:** 2026 spraying cost was reviewed. The cost increase from 2025 is \$30. It was pointed out that the 6-plex was removed from the bid. Motion to accept and approve as presented by Jenny Olson, second by Markelle Kuznia. Ayes carried.

OTHER BUSINESS:

5. **Airport:** Project Pulse flyer reviewed. No major changes from last month.

6. **Tri-Co EMS:** AED Updates: Tri-Co EMS is purchasing a new AED as the old machine will no longer be able to purchase pads and batteries. Going through this special offer is a cost of \$1,500 per unit when ordered with the ambulance. It was discussed whether the Shop needs an AED as well, it was decided not at this time. Jenny Olson suggested the City apply for grant funding through American Crystal to help cover some of the costs for these AED updates and then possibly getting another unit for the Shop with grant funds. Motion to purchase one AED at \$1,500 now with the ambulance and apply for grant funding through American Crystal for future AED purchases was made by Jenny Olson, second by Markelle Kuznia. Ayes carried.

2026 Membership Contract was reviewed. Cost increase from 2025 is \$2,130. Motion to accept and approve 2026 Contract as presented in the amount of \$17,750 was made by Jenny Olson, second by Markelle Kuznia. Ayes carried.

Motion to close meeting to the public in reference to MN Statute 13D.05 sub.3.B Attorney/Client Privilage at 6:35pm was made by Jenny Olson, second by Markelle Kuznia. Ayes carried.

Motion to reopen meeting at 7:05pm was made by Jenny Olson, second by Markelle Kuznia. Ayes carried.

There being no further business, the meeting was adjourned at 7:05pm.
The next council meeting will be March 2, 2026 at 5:30p.m.

Shelby Fossell
Clerk/Treasurer