

City of Karlstad City Council
Regular Meeting Minutes
Monday, October 6, 2025 at 5:30PM
City Office Conference Room
104 S. 1st Street

Meeting Called to Order By: Mayor Nelson at 5:30pm.

Present: Dale Nelson, Ryan Anderson, Rob Mickelson, Shelby Fossell

Absent: Jenny Olson, Markelle Kuznia

Guests: Jeremy Folland, Andy Barth, Adam Hanson, Brad Johnson, Krista Pietruszewski,
Danielle Byfuglien

1. Minutes – Motion by Rob Mickelson, second by Ryan Anderson, to approve the September 8, 2025 Minutes. Ayes carried.

2. Claims – Motion by Rob Mickelson, second by Ryan Anderson, to approve the audit of and authorize payment of the claims for September 5, 2025, and September 25, 2025 as presented. Ayes carried.

NEW BUSINESS:

3. **Data Request & Claim:** Reviewed by Council. This matter will be brought to the November 3rd meeting as Jeff Hane needs time to go through everything. Jeff Hane has confirmed he will be attending the November meeting to discuss this with the Council.

4. **Fire Department:** Andy Barth and Jeremy Folland updated Council on year to date runs. As of today, FD has a total of 52 runs. Year to date reimbursements total \$14,004 for training, siren repair, and damaged equipment. Total donations to date are \$6,439 and the FD thanks all donors for their support to keep ongoing updates of obsolete equipment and gear. FD is also asking for approval to put to bid: “2001 Chevy Silverado 3500 4.4 crew cab, 225k miles, runs and drives good, good tires and brakes, ABS light is on, \$5,000 min bid required, skid unit not included.” Motion to accept and approve putting to bid by Rob Mickelson, second by Ryan Anderson. Ayes carried. Sealed bids due to the City Office by 4:30pm on November 1st, 2025. FD is also asking for permission to purchase 2015 GMC one ton from the DNR, 78k miles, Duramax diesel w/ Allison tranny, brand new tires, emergency lights & siren included, cost is \$14k w/ title upon delivery of vehicle. Motion to accept and approve this purchase was made by Rob Mickelson, second by Ryan Anderson. Ayes carried.

5. Street Equipment:

- Adam Hanson reviewed quotes for v-blade & blower for the new skid steer. Motion to purchase 78” blower from Acme Tool for \$7,780 was made by Dale Nelson, second by Ryan Anderson. Ayes carried.
- Mayor Nelson asked Adam Hanson how the mosquito season has been this year. Adam explained that the sprayer was down for approximately 6-8 weeks getting repaired in Hallock. He sprayed roughly 8 times this season.

- Mayor Nelson asked Adam for clarification on all the dirt purchased this year. Adam explained that 60 yds went to the park, filling in old playground equipment holes and was put along the new paved road edges to slope off the road nicely. The other 20 yds went to the cemetery for fill in.

6. **New Paid Leave 2026:** Reviewed by Council. 50/50 split cost is estimated at \$814 to the City per year for 3 employees. Final cost split decision will be made at November meeting.

7. **2026 Altru Lease:** Proposed changes were reviewed. Motion to accept and approve by Rob Mickelson, second by Ryan Anderson. Ayes carried. Terry Soltvedt not renewing lease. KHC & Alluma leases received with cost increase accepted, waiting on Karrah Oliver lease.

8. **Planning & Zoning:** Tri-Co School building permit reviewed. Motion to grant waiver of setbacks as there's no variance to give was made by Rob Mickelson, second by Ryan Anderson. Ayes carried.

OTHER BUSINESS:

9. **Elevator:** Emails from County Assessor's Office and RR were reviewed. RR will be canceling the lease on file and forfeiture process should begin in 2026 sometime. County will keep the City updated.

10. **New Airport:** Project Pulse was reviewed. Clerk verified with Bollig the on-going billing is for site management while Zavoral's finishes phase 1. Funding searching is at no cost.

11. **Bike Path:** Commissioner Brad Johnson updated the Council that the bike path has not made it on the County agenda yet. Amy Sugden is still in communication with Tim Finseth at NW Reg. Dev. and it will get on their agenda in the near future.

There being no further business, the meeting was adjourned at 6:34pm.

The next council meeting will be Monday, November 3, 2025 at 5:30pm.

Shelby Fossell
Clerk/Treasurer